

ITICSE 2011

16th Annual Conference on Innovation and Technology in Computer Science Education
Darmstadt, Germany, June 27-29, 2011







Submission Guidelines

Original submissions in all areas related to the <u>conference topics</u> are invited for the following categories: <u>papers</u>, <u>working groups</u>, <u>panels</u>, <u>tips</u>, <u>techniques and courseware</u>, and <u>faculty and student posters</u>.

Documents proposed for conference presentation should be high quality, unpublished, original work related to a topic of the conference and submitted on-line.

The official language of the conference is English. Submissions should use clear, ordinary grammar and avoid the use of colloquialisms that might be difficult for those who speak English as a second language. Pages and deadlines for submissions are limited by the category of submission. Note that reviewers will assume they are reviewing completed works, as they will eventually appear in the conference proceedings. Do not submit incomplete drafts.

Authors of papers must submit two versions of their document: a *publication* version (with author/institution information), and an *anonymous* version with all references to the authors removed (including author's names and affiliation plus identifying information within the body of the paper such as websites or related publications). The publication version is available for use by the Program Committee and the anonymous version is used in the reviewing process.

Authors of all other submission types only need to submit a publication version.

All submissions must adhere to the <u>ITiCSE 2011 Format Instructions</u> as given below.

Electronic submission of papers is required. All submissions should be in Portable Document Format (PDF). To <u>submit your work</u>, visit the online submission web site. There you will find a submission form that will require you to enter the type, title, topic and URL of your submission, plus author contact information.

Note that there are several ways you must categorize your submission. Within the document itself, you must provide Category and Subject Descriptors, General Terms, and Keywords. These requirements are described in more detail in the <u>Required Sections</u> of the ITiCSE 2011 Format Instructions.

When you submit your document you also must categorize it for our database. The categories you choose are used to select the reviewers who will evaluate your abstract. Please be sure to choose only the one or two categories that best fit your work. Selecting too many categories increases the likelihood that your submission will be given to a reviewer who is unfamiliar with the content.

If accepted, final papers, panel abstracts, poster abstracts, demo abstracts and tips & techniques summaries must be submitted in <u>camera-ready format</u>, electronically, as PDF files. These final submissions will be published in the conference proceedings. A condition of this publication is an author signed ACM copyright release form.

All accepted submissions must be presented at the conference by a subset of the authors. Formatting instructions for the actual posters for presentation will be sent after acceptance.

How to submit your work

All submissions must be made electronically using the <u>online Submission Form</u>, which requires Netscape or Internet Explorer 3.0 or higher.

- 1. Prepare your submission according to the <u>format</u> specified below (<u>templates</u> are available in Word, WordPerfect, and LaTeX). In addition to the publication version, for paper submissions only, also prepare an anonymous version.
- 2. Convert your document(s) into Adobe PDF format.
- 3. Submit your document(s) using the <u>online Submission Form</u>. Please do not wait until the last minute to submit because that is when everyone else will be connecting to our server!
- 4. Make note of the ID number and password assigned to your submission. You will receive an e-mail message confirmation.
- 5. After receiving confirmation, go to the <u>Author Verification Form</u> to review your submission for accuracy. Contact your <u>submission category coordinator(s)</u> if there are any problems.

Please note that in the past, several authors have reported problems viewing their PDF files using Internet Explorer. If you experience similar problems, it is best to download the file and use Acrobat Reader directly.

ITICSE 2011 Format Instructions

The requirements listed in this section apply to all submissions. You may find it helpful to start by downloading a template first.

<u>Templates for submissions</u> can be found at the ACM SIG Proceedings website. (Note to LaTeX users: you should use option #2 (tighter alternate style) when formatting your document). All submissions,

including final versions must be in Portable Document Format (PDF). Failure to follow these instructions may jeopardize the inclusion of your paper in the proceedings.

Title

The title should be centered, Arial or Helvetica, bold, 18 point, and Initial Letters Capitalized Like This.

Author information

The author's name(s) should be centered using Arial or Helvetica 12 point. The affiliation and address should be Arial or Helvetica 10 point, and email should be Arial or Helvetica 12 point. Two or more authors may be listed side by side. If co-authors are at the same institution and share most information, you may use only one address. Please see the <u>templates</u> for examples.

Special note for Panel Submissions: Indicate which of the panelists is the moderator by placing the word Moderator in parentheses after her/his name.

Paper size

You should format your submission for 8.5 x11-inch (US letter) paper.

Margins

Top and bottom margins should be 1 inch, left and right margins should be 0.75 inch. This is for every page including the first.

Columns

Text should be presented in two columns each 3.33 inches wide. There should be a 0.33 inch space between the columns.

Section heads

Section heads are flush left, Times Roman, bold, 12 point, ALL CAPITALS, and numbered starting at 1. There should be an additional 6 points of white space above the section head.

Subsection heads

If your paper has subsections, they are flush left, Times Roman, bold, 12 point, and subnumbered (for example, 1.1). Initial letters of the subsection heading should be capitalized. There should be an additional 6 points of white space above the subsection head unless it immediately follows a section head. (Please see the templates for examples).

Subsubsections

If your paper has subsubsection, they are flush left, Times Roman, italics, 11-point, with initial letters capitalized, and subnumbered (for example, 1.1.2 or 1.2.3.4). There should be an additional 6 points of white space above the subsubsection heading, unless it immediately follows a subsection heading.

Text

All text including abstract should be single spaced, full justification, Times Roman, and 9 point.

References

Use the standard Communications of the ACM format for references. That is, references should be a numbered list at the end of the article, ordered alphabetically by first author, and referenced by numbers in square brackets, like this [1]. Use commas for multiple citations like this [3,4]. The reference section has a regular section head (i.e, numbered, ALL CAPITALS, Times Roman, bold, 12 point), and the references are 9 point Times Roman but with ragged right justification.

Copyright Space

1.5 inches of blank space at the bottom of the left column of the first page must be left for the copyright notice. (A placeholder copyright notice with the number X-XXXXX-XX-XX/XX/X is also acceptable.)

Other elements

Do not use page numbers or headers/footers. Use a blank line between paragraphs.

Required Sections

The following unnumbered sections are required at the beginning of document in the following order:

- 1. **Abstract**: The abstract should be a short description of the work described in the document. The title of the section ("ABSTRACT") should be formatted as a section head (i.e., flush left, Times Roman, bold, 12 point, ALL CAPITALS).
- 2. Categories and Subject Descriptors: The ACM Computing Classification Scheme is available at www.acm.org/class/1998. The templates contain examples that will likely be used by most submissions. The title of this section ("Categories and Subject Descriptors") should be formatted as a subsection head (i.e., flush left, Times Roman, bold, 12 point, Initial Letters Capitalized).
- 3. General Terms: This section is limited to the following 16 terms: Algorithms, Management, Measurement, Documentation, Performance, Design, Economics, Reliability, Experimentation, Security, Human Factors, Standardization, Languages, Theory, Legal Aspects, Verification. The title of this section ("General Terms") should be formatted as a subsection head.
- **4. Keywords**: This section is your choice of words you would like to be indexed by. The title of this section ("Keywords") should be formatted as a subsection head.

Page limits and deadlines reminder

Category of Submission	Page Limit	Deadline (US Hawaiian time)
Papers	5	January 14, 2011
Panels	2	January 14, 2011
Working Groups	2	January 14, 2011
Tips, Techniques & Courseware	1	March 11, 2011
Posters	1	March 11, 2011

Camera ready copy

If you have been informed that your paper, panel or special session was accepted by the Program Committee, you have several tasks to complete to ensure your submission is published in the proceedings. Please carefully follow all the instructions below.

- 1. *(Only for papers and panels)* Read the <u>anonymous reviewer comments</u> and make changes as you feel necessary. You will need your paper ID and password, then click on the "Verify / Update" button. This will open a page for the specific submission. Click the "View reviews" button.
- 2. Check the <u>format instructions</u> specified above. You will also receive an email from the proceedings publisher with instructions on how to format and submit to the publisher your final camera ready version.
- 3. Submit a *pdf copy* of your final version to the SIGCSE database using the <u>online Submission Form</u> you used when the document was originally submitted.
- 4. Submit a *source file* and a *pdf file* of the final version to the publisher. The instructions for this will be both in the email you will receive from the publisher and on the <u>publisher's website</u>.
- 5. Download the ACM Copyright Form from the publisher's website. Fax a signed copy of this form to the publisher. Refer to the <u>publisher's website</u> for faxing instructions.

Questions? Please contact Thomas L. Naps or Christian Spannagel, ITiCSE 2010 Program Co-Chairs.